BULLETIN 2: Further information

ADF 14 13506 – CALL FOR SUBMISSIONS - Therapeutic Outcomes Focussed Residential Care and Support Services

Question 1:	***What is the Divisional demand for these new services?***
Answer 1:	In relation to demand for services of this nature providers are encouraged to attend the information session concerning this submission, details of which and registration will be advertised on the Tenders VIC website www.tenders.vic.gov.au**.** Published data that may also assist you is available through accessing the following hyperlinked sources: · Out-of-Home Care: A Five Year Plan · Report on Government Services 2014 · The Australian Bureau of Statistics
Question 2:	***Question 2: Is this a new service or will the service be funded using existing targets?***
Answer 2:	No, this is a new service and funding arrangement and does not impact on the funding of existing services.
Question 3:	***Question 3: Are properties required to have sprinklers installed?***
Answer 3:	As part of its service provision mandate, the Department of Human Services is committed to providing safe and secure buildings for its staff and customer/clients. A critical part of this commitment is the development of a Fire Risk Management Strategy (FRMS). Guidelines have been developed to aid compliance with the obligations of the department and the Director of Housing for fire risk management (FRM) in buildings that are operated or funded by the department for the accommodation of people under statutory supervision of the Secretary of the Department of Human Services, Secretary of the Department of Health or Director of Housing or an Agency. The Guidelines are titled the Capital Development Guidelines - Series 7 and numbered from 7.1 to 7.12. They outline the department's policy, procedures and processes to manage the risks to life due to fire in certain types of buildings or facilities that are owned, managed or funded by the department. The Guidelines require that certain building professionals involved in construction or modification of buildings covered by the Guidelines be accredited in accordance the Guidelines. The purpose of accreditation is to provide appropriately qualified

	professionals, such as registered Fire Safety Engineers, Building Surveyors and Building Inspectors, to audit and assess fire risk, to recommend steps to minimise fire risk and to assess and report on acceptable standards of fire safety, on specific settings in accordance with the Capital Development Guidelines – Series 7 Fire Risk Management Unit. It is important that all buildings selected comply with the Guidelines or are capable of being modified to achieve compliance before they are used to accommodate department clients. A key consideration for any property required for this program will be compliance with Guideline 7.7 Fire Risk Management for Community-Based Houses. Please refer to the Mandatory Measures and Other Department Specific Measures detailed in Section 2 and Section 3 respectively. The Guidelines can be accessed at: http://www.dhs.vic.gov.au/about-the-department/documents-and-resources/policies,-guidelines-and-legislation/fire-risk-management-procedure-and-guidelines
Question 4:	***I have reviewed the documents and wanted to check this call for submissions is for the provision of residential care services and is not tailored therapeutic foster care packages?***
Answer 4:	No this submission specifically relates to the provision of therapeutic residential care and support services and not therapeutic foster care packages.
Question 5:	***Do you think the whole tender process will be delayed or just the information session?***
Answer 5:	At this point in time although the information session was postponed there have been no further changes or delays relating to the key submission dates as outlined in the submission documentation.
Question 6:	***When will the caretaker period end and the information session be rescheduled?***
Answer 6:	The caretaker period has now concluded with the Premier-Elect being sworn in by the Governor. The information session has been rescheduled and will be held on Wednesday 17 December from 1-3pm. Further details are available on the Tenders VIC website.
Question 7:	***Can an application be submitted for just part of the funding?***
Answer 7:	Yes service providers will be required to clearly outline in their submission the level of funding being sought whether this is all or a proportion of the total available funding (up to $5.2 million per annum). For further information please refer to Part A (2) Service Objectives and Scope of the submission document.
Question 8:	***Would like to understand the divisional needs and client characteristics?***
Answer 8:	It is recommended that contact be made with the divisions for discussion. Contact details for each have been outlined in Part A (2) Location of Services in the submission document. There will also be an opportunity to hear from each division in respect to this at the information session.

REMINDER: Please note the closing date and time for submissions is **2 pm local time in Melbourne, Australia on Monday 2 February 2015**