

Inspire, engage and lead the way.



# BSB50420 Diploma of Leadership and Management

September 2024 Intake

The BSB50420 Diploma of Leadership and Management, offered by the Centre for Excellence in Child and Family Welfare (The Centre), **empowers you to inspire, engage, and lead the way in your workplace.**

**Tailored specifically to the child, youth, and family sectors, this diploma enhances management skills crucial for innovation and impact.**

Participants will develop **proactive leadership and initiative skills**, sound judgment in planning and organising, effective communication and self-management strategies, and the **ability to design, implement, and evaluate effective solutions to emerging challenges**. They will also learn to identify and analyse information from diverse sources.

The BSB50420 Diploma of Leadership and Management is an **online course with no prerequisites**; it is ideal for **new leaders and team managers** and **emerging and aspiring leaders and managers** seeking to advance their careers within the dynamic child and youth sector.

## Information Sessions

Participants are required to attend an online information session before enrolling in the course; these are held from 12:00pm to 12:15pm, on the following dates:

- 5 July, 19 July, 2 Aug, 16 Aug, 30 Aug.

To register for an information session, complete the form on our website: [cfecfw.asn.au/diploma-of-leadership-and-management](https://cfecfw.asn.au/diploma-of-leadership-and-management)

## Duration and Delivery Method

The course will be delivered over 12 full-day training sessions over 18 months. Sessions will be delivered six weeks apart. Training will be carried out via remote learning on Microsoft Teams on the following dates:

- 2024: 20 Sep, 1 Nov, 13 Dec
- 2025: 31 Jan, 14 Mar, 1 May, 13 Jun, 25 Jul, 5 Sep, 17 Oct, 28 Nov
- 2026: 31 Jan

## Cost

- Centre members rate: \$4,800.00
- Non-members rate: \$5,700.00

The course fee covers course resources, registration, assessment, and participant support. Fees will be collected via a three-stage payment plan.

## Course Overview

The course consists of 12 units of competencies, including six core units and six elective units.

### Block 1: Critical Thinking and Problem Solving

1. BSBPEF501 Manage personal and professional development
2. BSBPEF502 Develop and use emotional intelligence
3. BSBCRT511 Develop critical thinking in others
4. BSBSTR502 Facilitate continuous improvement

### Block 2: Business Management

5. BSBOPS502 Manage business operational plans
6. BSBOPS505 Manage organisational customer service
7. BSBOPS504 Manage business risk
8. BSBFIN501 Manage budgets and financial plans

### Block 3: Leadership and People Management

9. BSBLDR522 Manage people performance
10. BSBTWK502 Manage team effectiveness
11. BSBCMM511 Communicate with influence
12. BSBLDR523 Lead and manage effective workplace relationships

## Contact

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Register now!

